

At this time, the Family & Friends feature will be available for EMUCU business accounts only. Please reach out to an EMUCU Representative for further information.

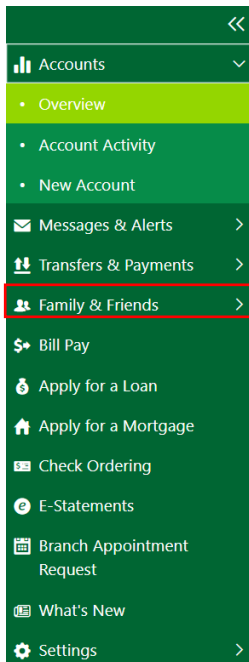
### Who qualifies for the Family & Friends feature on my business account?

- At this time, only current UMCU or EMUCU members are eligible to utilize the Family & Friends feature on business accounts.

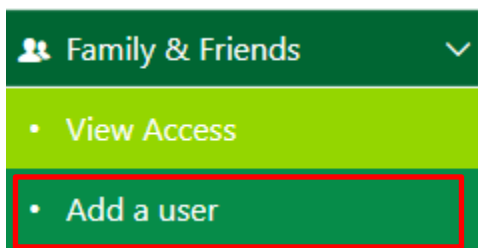
### How do I activate the Family & Friends feature on my business account?

- If you have a current EMUCU business account, you will automatically be eligible for this feature using Online Banking or the Mobile App.

### How do I add a user to my business account's Family & Friends feature?



- Go to the Online Banking homepage, click on the **“Family & Friends”** tab, on the left-hand menu.



- Select **“Add a user”**.

Click **“+ Add a user to your account”**, located in the upper right-hand corner.

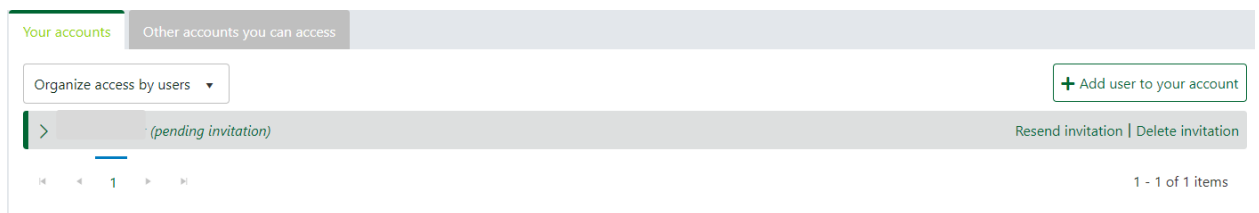
[+ Add user to your account](#)

Input the new user's information that you want to have Family & Friends access.

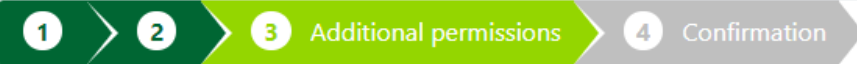
Continue to the next screen. Note: You can only add current EMUCU members as a user.

Confirm ***"Add user to this account"***.

You can now see the new Family & Friends request pending.



## Give account permission



**i** Note: You may not share access with non-member.

### Access to Additional Permissions

Allow this user to:

- View and modify my cash management groups and recipients in Commercial Banking **?**
- Only view my cash management groups and recipients in Commercial Banking **?**
- No access to my cash management groups and recipients in Commercial Banking **?**

Would you like to send a note to this user?

Enter text

Back

Continue

Cancel

## Give account permission



**i** Note: You may not share access with non-member.

### Confirmation

You are extending permissions to the following person: **Karen Sinclair** (your Test User), at the email address [kpoehner@umcu.org](mailto:kpoehner@umcu.org).

This subuser will have the following permissions on your account:

**BUSINESS SAVINGS XX8649 - S:00:** View Account, View Transactions

**BUSINESS BASIC CHECKING XX8649 - S:80:** View Account

**Commercial Banking:** View and modify my cash management groups and recipients

Back

Add user to this account

Cancel

Your accounts

Other accounts you can access

Organize access by users ▾

[+ Add user to your account](#)

> Karen Sinclair (*pending invitation*)

[Resend invitation](#) | [Delete invitation](#)

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